

KATHRYN SCHULTE

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Director of Human Resources

Dear Sir/Madam:

As a College Lab Assistant I - Mathematics with over 8 years experience at Central Lakes College in Brainerd, Minnesota, I have gained valuable experience helping students develop their math skills. Earning a Master of Arts in Learning and Technology gave me the opportunity to learn and put into practice current teaching pedagogy particularly in mathematics. I am excited to submit my resume for the position of full-time math instructor.

Given my interest in guiding the academic development of college students, the following qualifications will assist in the evaluation of my candidacy:

- Master of Arts in Learning and Technology (Education) with an additional 18 semester graduate math credits.
 - ✓ Graduate degree focused on teaching mathematics online
 - ✓ Curriculum development
 - ✓ Assistant teaching experience in community college setting
 - ✓ Interactive television and online teaching experience
- Eagerly promotes student learning in a community college setting; assisted with recruitment and retention events; assisted with new student advising / orientation / registration.
- Skilled at creating effective student-centered instructional materials and incorporating current technology to aid in teaching.

What I bring to the position that may be unique among other candidates is my background in disability services and training. In working with students with disabilities, I have gained valuable experience in developing strategies that address different learning styles. I feel this experience augments my instructional background and would provide a unique perspective to students in my future classes.

I look forward to a meeting where we can discuss how my skills can best serve the needs of your school.

Thank you for your time and consideration.

Sincerely,

Kathryn Schulte

Enclosure